

MINUTES OF THE MEETING

DATE: 2nd April 2015

MEMBERS PRESENT: Dr. Vanila Bhaskaran, Mrs. A. Prabhavathi, Mrs. Christina Anthony, Mrs. K. Supriya, Mrs. K. Suma Niveditha, Mr. M. D. Rajesh, Mr. K. Narendar, Mr. M. Harinder.

AGENDA:

1. Faculty Development Program.
2. Submission of Assignments and Date Confirmation.
3. Dates of Internal Fieldwork Evaluation.
4. Confirmation of Agencies for Block Placement.
5. Tentative Dates of Block Placement.
6. Stages of Dissertation completion.
7. Number of Students per Specialization.
8. Last Instruction Day

A Meeting of the Staff was held on 2nd April 2015.

Agenda 1: Faculty Development Program

Faculty Development Program is being organized on the 8th of April, 2015. The resource person is Prof. S.L. Sai Kumar of IPE, OU Hyderabad. Participant from different universities of the state are attending the program.

Agenda 2: Submission of Assignments and Date Confirmation

The date for Assignment submission is 20th April 2015. The Faculty is to collect the assignments only on the allocated date.

Agenda 3: Dates of Internal Fieldwork Evaluation

The dates for Fieldwork Internal Evaluation are fixed for 29th and 30th April 2015. Notice regarding the dates needs to be displayed on the notice board.

Agenda 4: Confirmation of Agencies for Block Placement

All the teachers are required to plan for Block Placement and confirm the agencies to be displayed on the notice board before the last working day.

Agenda 5: Tentative Dates of Block Placement.

The tentative dates for Block Placement are 25th May to 4th July 2015.

Agenda 6: Stages of Dissertation completion

Teachers are required to get information regarding the progress of their respective students in completion of Dissertation. They are required to give strict instructions on completing it before they go final exams.

Agenda 7: Number of Students per Specialization

Keeping in view the trend in selecting or opting for Specialization it is decided that all specializations should have more or less equal number of students.

Agenda 8: Last Instruction Day

The Last Instruction Day according to University Almanac is 2nd May 2015. However incase of any official work during the vacation Teachers are required to be present.

Dr. Vanila Bhaskaran

(Director)