

MINUTES OF THE MEETING

DATE: 26th Sep 2014

MEMBERS PRESENT: Dr. Vanila Bhaskaran, Dr. V. Kanaka Durgamba, Mrs. A. Prabhavathi, Mrs. Christina Anthony, Mrs. K. Supriya, Mrs. K. Suma Niveditha, Mr. M.D.Rajesh, Mr. K. Narendar, Mr. M. Harinder

AGENDA: 1. Discussion on Rural Camp and Study Tour.

2. Academic Notices to be put up.

3. Finalization of Fieldwork Placements.

A Meeting of the Staff was held on 26th Sep 2014. MOM held on 6th September were read and confirmed.

Agenda 1: Discussion on Rural Camp and Study Tour:

1.1. Rural Camp: The Villages selected tentatively for Rural Camp are Turkapally through IRDS, Sangareddy through CARPED, Illapur Tanda at Beerunguda (Contact Person: Mr. Chandrasekhar-Head Master PS). Mr. Harinder and Mrs. Suma are requested to take up the preparations required for conducting the camp. It was also decided to check the possibilities of adopting one of these villages for conducting camps and visits for a minimum period of 3 yrs. The Lecturers will visit the villages on 16th Oct 2014. Based on their visit the village for the rural camp will be shortlisted and Pilot Visit will be made on 8th Nov 2014.

1.2. Study Tour: The tentative dates for Study tour are from 4th Jan to 10th Jan 2015. Teachers are requested to start preparations for the same. The teachers allotted are as follows:

Specialization	Place	Faculty Accompanying
MPSW & FCW	Chennai	Mr. Narendar and Mrs. Supriya
HRM	Bhopal (Tentatively)	Mr. Rajesh
CD	Chattisgarh or Chandigarh (Tentatively)	Mr. Harinder and Mrs. Prabhavathi

Agenda 2: Academic Notices: Notices regarding Assignment submission to be put up including list of students who have not reported to classes and fieldwork. The Date of Assignment submission is 20th October. Notices also are to be put regarding students who have not yet reported according to specializations that, they are not be eligible to appear for Internals. Fieldwork attendance of visits conducted till 9th Oct 2014 to be put up.

Agenda 3: Finalization of Fieldwork Placements: Students who have opted but not yet reported for Fieldwork Placements according to specializations are FCW-3, URTCD -11.

Next Staff Meeting: It was decided to hold the next staff meeting on 21st Oct. The agenda would be status of course completion, Finalization of 2nd Internal, Rural Camp and Study Tour and any other matter.

Dr. Vanila Bhaskaran

(Director)